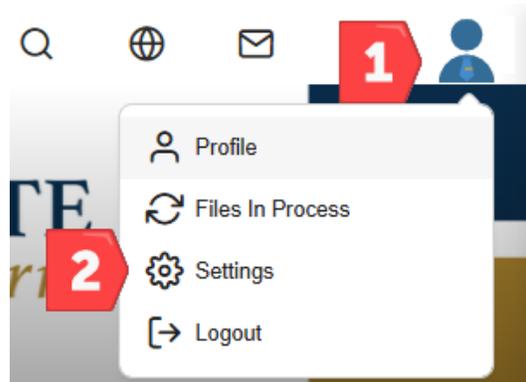




## Changing Your Password

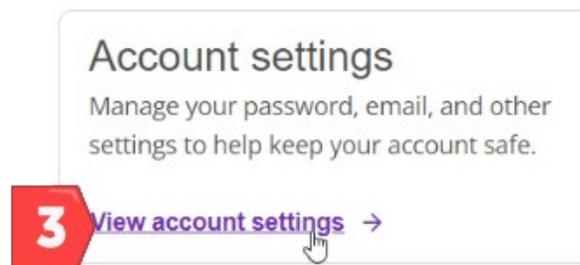
Updating your password is easy and can be done yourself. You can update your password in **View Account Settings** in your settings. Follow the steps outlined below to change your account password (This is for users who are logging in with manual credentials).

1. Click on your profile picture in the top menu.



2. Select **Settings**.

3. In the account settings section, click on **View account settings**.



4. From the available options, choose **Change Password**.

← Back to Settings

**4** Change password

Update email

Multi-Factor Authentication





5. Fill out the fields. Click on **Save** to save your new password.

Change password

Required fields are marked with an asterisk (\*)

\* Current password [SHOW](#)

\* New password [SHOW](#)

- Use between 8 to 64 characters
- Use 1 uppercase letter
- Use 1 lowercase letter
- Don't use your name, username, or email
- Don't use more than 3 identical characters

\* Confirm password [SHOW](#)



Save

**Please note that passwords should meet the following requirements:**

- Minimum length: 8 characters
- Maximum length: 64 characters
- At least one uppercase character
- At least one lowercase character
- Not more than three identical characters in a row (e.g., aaa or 111)
- Your password cannot include your first, middle, or last name
- Your password cannot be the same as your username or email
- Password cannot match the name of Westgate Resorts or Westgate Learn

